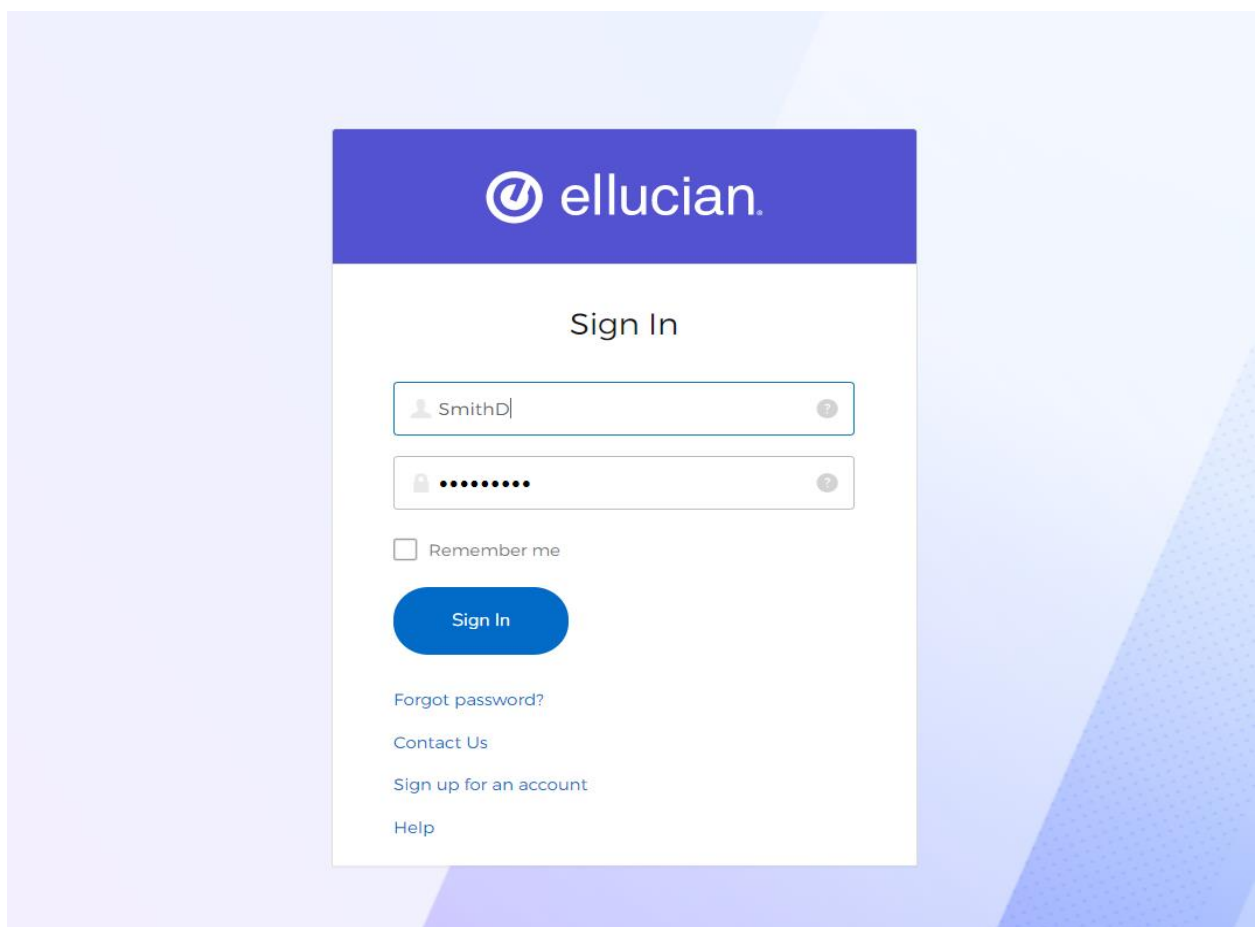
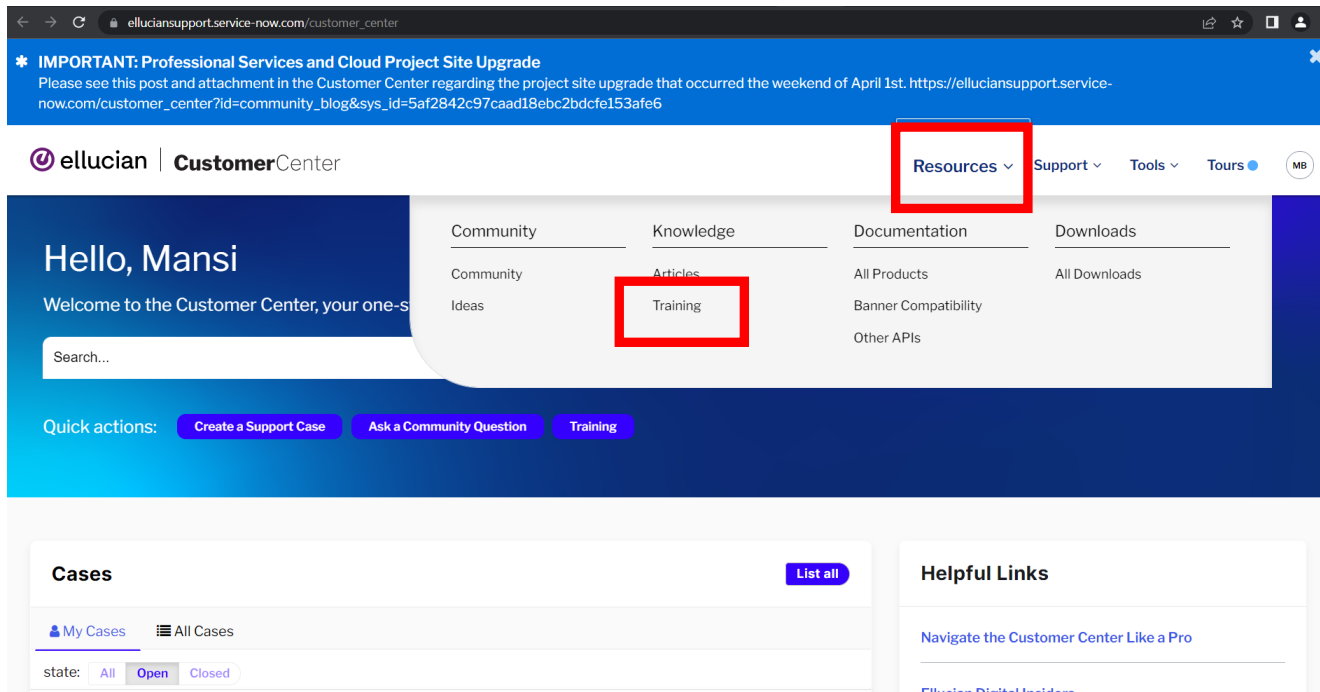


Accessing Ellucian's On-Demand Training

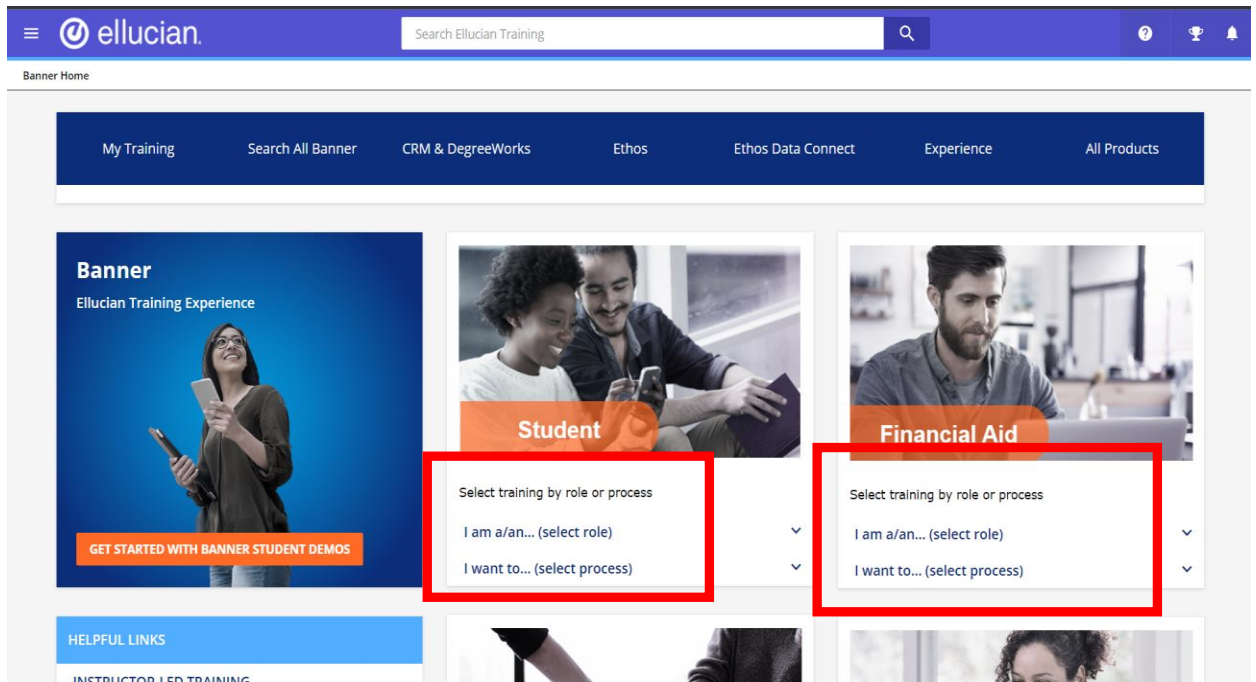
- An Ellucian login is required to access the On-Demand Training.
- If you do NOT have a login, please sign up for one here: <https://ellucian.okta.com>. Click on “Sign up for an account”. Please use your Jefferson email address.
- To Sign In, go to: <https://ellucian.okta.com> and fill in your username and password.



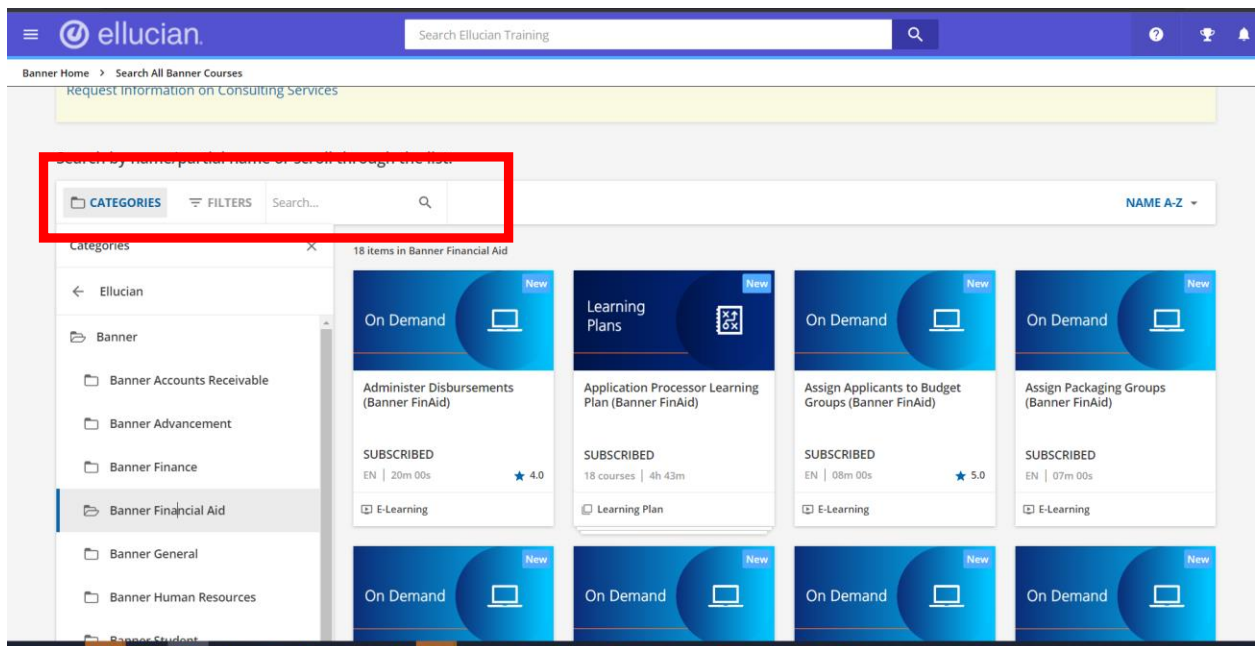
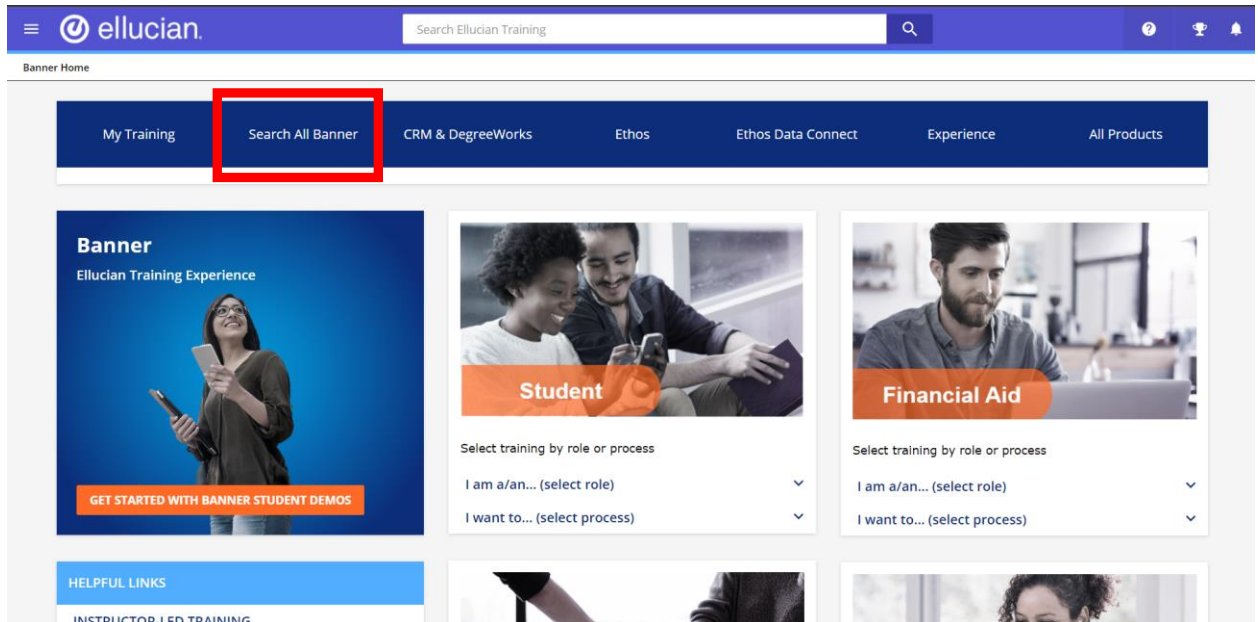
- Once you login, you need to go to “Resources” -> “Training”



- When you are in the Training page, you have two options to take trainings. First option is to take trainings by role or processes. See the red highlighted links.



- The second option to get to the trainings is by searching using categories, filters and names. Go to “Search All Banner” and then use either categories, or filters or name to search a particular training that you are interested in.



- Please note, we have access to all the Free and On-Demand trainings, but Paid and Instructor-led are not included with our training plan.