

Banner Financial Aid Self-Service Release Guide

*Release 8.5
August 2009*



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Introduction

This guide documents Release 8.5 of the Banner Financial Aid Self-Service System. Release 8.5 includes enhancements and problem resolutions.

This document provides detailed information about the Banner Financial Aid Self-Service 8.5 release only.

This document describes the following enhancements.

Requirements by Term Enhancement

You can now track requirements by term. This enables you to create a requirement that can prohibit a memo and/or disbursement for a specific term. The term requirement may also be fund specific. You also have the ability to control the visibility of requirement and packaging data on Banner Financial Aid Self-Service on a term-by-term basis for term requirements. This release also includes requested enhancements to the Banner Financial Aid Self-Service product.

Please refer to the *Banner Financial Aid 8.5 Release Guide* for additional information.

Problem Resolutions

Problem resolutions are summarized by object at the end of the release guide. You can find detailed information for each problem resolution in a separate .txt file. The file for this release is named `faidss80500resolutions.txt`.

This table summarizes the interim release which is included in Release 8.5. Refer to the associated release guide for additional release documentation.

Release Number	Contents	Release Date
8.4.1	Awards Lock, 2009-2010 COD ACG, SMART, and TEACH Calculation, and Problem Resolutions.	June 2009



1 Requirements by Term Enhancement - Functional



Overview

This Banner Financial Aid Self-Service release includes elements of the new Banner Financial Aid requirements by term functionality. This release also includes requested enhancements to the Banner Financial Aid Self-Service product.

Note

Please refer to the *Banner Financial Aid 8.5 Release Guide* for a comprehensive functional and technical description of these enhancements at the Banner baseline level. ■

Requirements Tracking by Term

You can now track requirements by term. This enables you to create a requirement that can prohibit a memo and/or disbursement for a specific term. The term requirement may also be fund specific. You also have the ability to control the visibility of requirement and packaging data on Banner Financial Aid Self-Service on a term-by-term basis for term requirements.

New Miscellaneous Parameters Form (RORMPRM)

You can now use the Banner Financial Aid Miscellaneous Parameters Form to change the settings for the display in Self-Service. You can display data in a grid format to further separate and define columns of data. (Refer to the RORMPRM form information in the *Banner Financial Aid User Guide*.)

Fund Base Data (RFRBASE)

RFRBASE has been modified to add the **Info Access** (RFRBASE_INFO_ACCESS_IND) field to determine if a fund should display in Self-service. The default value for the Info Access indicator is checked (Yes). During the install of the Banner Financial Aid 8.5 release, a script is executed to set the **Info Access** indicator to unchecked (No) for any funds where the **VR Message Number** is null.

Fund Management (RFRMGMT)

The Loan Options Self Service subtab was added to the Packaging Tab. The **Description**, **URL**, and **Instructions** fields are new with this release and are used to allow you to enter your own description for the promissory note to associate with the fund, create a hyperlink, and to provide the ability to include instructions.

Create and Maintain Funds (ROAMGMT)

The **Info Access** (RFRBASE_INFO_ACCESS_IND) field was added to this form. The **Info Access** indicator is used to determine if a fund should display in Self-Service. The default value for the **Info Access** indicator is checked (Yes). During the installation of this release, a script is executed to set the **Info Access** indicator to unchecked (No) for any funds where the **VR Message Number** is null.

The **Description**, **URL**, and **Instructions** fields were added to the Loan Packaging Rules block. The **Description**, **URL**, and **Instructions** fields are used to allow you to enter your own description for the promissory note to associate with the fund, create a hyperlink, and to provide the ability to include instructions.

Information Access Flag for Requirements Tracking Status Validation (RTVTRST)

There was no functionality available to prevent a requirement from showing on Banner Financial Aid Self-Service based on the status of the requirement. You could choose to have a requirement never show in Self-Service by leaving the **Info Access** field on the RTVTREQ Form unchecked; however, you could not choose to prevent certain requirements from showing only if they are in a certain tracking status - such as in a waived status.

This problem was remedied by adding the **Info Access** field to the Requirements Tracking Status Validation (RTVTRST) Form to determine which tracking requirement statuses can display in Self-Service. Requirements will not display in Self-Service if the **Info Access** field is unchecked for the requirement status. When this release is applied, the **Info Access** indicator will be checked (Yes) for all requirements statuses.

This resolves CMS-RPE36267.

The **Long Description** field has been added to allow you up to 50 characters for a requirement status description to display in Self-Service. If you enter a value in the **Long Description** field, it will display in Self-Service, otherwise the **Description** field displays.

Web Tab Rules (RORWTAB) and Web Text Rules (RORWTXT)

The Eligibility page in Self-Service now has tabs for Requirements, Requirement Messages, Holds, and Academic Progress. You may now add Web Text for each of these tabs to display in Self-Service. The following new Tabs are available from the Key Block for defining the Web Text Rules to display:

EA - Academic Progress Tab

EH - Hold Tab

EM - Requirement Messages Tab

ER - Requirements Tab

Promissory Note Satisfied Indicator and Info Access Indicator Updates

The Promissory Note Form (RPAPROM), the Promissory Note block on the Additional Requirements Tab on the Applicant Requirements Form (RRAAREQ), and the Promissory Note block of the Applicant Summary Form (ROASMRY) have been modified to allow the **Satisfied** indicator for non-Direct Loan funds to be updated to satisfied (checked) and also from satisfied to unsatisfied (unchecked). In addition, an **Info Access** indicator has been added which is updateable for non-Direct Loan funds to allow you to display, or not display, the Promissory Note requirement for a specific fund and term in Self-Service.

Promissory Notes for a Direct Loan fund are now only updateable on the Direct Loan Origination Form (RPALORG).

This resolves CMS-RPE35170.

Hyperlink and Instructions Added for Promissory Notes

Unlike other documents listed on the Requirements Tracking Validation (RTVTREQ) Form, there was no place to associate a hyperlink or instructions for promissory notes for Direct Loan funds and funds designated to create a Promissory note when the fund is accepted. The description for the Promissory Note was also hard-coded in Self-Service and could not be updated without modifications.

Promissory note **Description**, **URL**, and **Instructions** fields have been added to the RFRMGMT and ROAMGMT forms to allow you to enter your own description for the promissory note to associate with the fund, create a hyperlink, and to provide the ability to include instructions. This information will be available in Self-Service replicating the

functionality for Tracking Requirements on RTVTREQ. When Promissory Notes are displayed in Self-Service, these new columns will be used like the corresponding columns on the Tracking Requirements Validation (RTVTREQ) Table.

This resolves CMS-RPE38070, 1-48P53L, and 1-3ZRA3D.

Display Promissory Notes in Self-Service

A request was made to only display the Promissory Note requirement when the Effective Date is less than or equal to the system date.

An information access indicator was added to the Promissory Note Form (RPAPROM), the Promissory Note block on the Additional Requirements Tab on the Applicant Requirements Form (RRAAREQ), and the Promissory Note block of the Applicant Summary Form (ROASMRY). This field is used to define whether a Promissory Note for a non-Direct Loan displays in Self-Service.

Since the Promissory Note Effective Date (RFRPROM_EFF_DATE) is the start date of the term for non-Direct Loan Promissory Notes, displaying Promissory Notes based on the Effective Date may not be acceptable for all institutions. Providing the ability to set an **Info Access** indicator using the forms, or through Batch Posting, offers greater flexibility.

This resolves CMS-RPE30871.

Additional Functionality for the Display of Direct Loan Information

An **Info Access** indicator has been added to the Loan Status Validation Form (RTVLNST) to allow you to determine if loan information should display in Self-Service based on the Loan Status for a loan.

Direct Loan Promissory Notes now have an additional check based on the loan status to determine if the requirement should display. For example, you may uncheck the loan status - which means cancelled on RTVLNST - to prohibit the display of the Direct Loan Promissory Note in Self-Service.

The **Info Access** indicator for the Loan Status will also control if loan information is available from the Loan Application History Link from the Award Menu.

Voice Response Message Number Was Still Required for Tracking Messages

Although the **Info Access** field was added to the Requirements Tracking Validation (RTVTREQ) Form to indicate which tracking requirements will display on Banner Financial Aid Self-Service, the **VR Mesg** number was still required to display tracking messages associated with the requirement.

The **VR Mesg** number from the Requirement Tracking Validation (RTVTREQ) Form is no longer used for the display of tracking requirements.

An **Info Access** indicator was added to the Fund Base Data (RFRBASE) Form and the Funds Management (ROAMGMT) Form to replace the **VR Mesg** number for a fund. The **VR Mesg** number is no longer used for the display of tracking requirements and awards.

This resolves CMS-RPE33453.

Sort Order for Self-Service Requirement Messages

The message sequence on the Requirement Messages Page in Banner Financial Aid Self-Service did not reflect the same sort order as on RORMESG.

The sort order of requirement messages was changed to:

RRRAREQ_TREQ_CODE

RRRTMSG_MESG_CODE

This resolves 1-3WQZFZ.

New Web Pages

Eligibility Requirements Page

The Eligibility Requirements Page is new with this release. When you select the Eligibility Menu item from the main Financial Aid Menu, the Student Requirements Tab of the new Eligibility page displays instead of the secondary Eligibility submenu.

The ability to add Web text has also been added for each of the new tabs. The ability to control the display of the HTML tables has been added for each of the new tabs. (Refer to the RORMPRM Form information in the Banner Financial Aid 8.5 Release Guide and in Banner Financial Aid Online Help.)

Financial Aid

[Financial Aid Status](#)

View overall status, holds, academic progress, cost of attendance, financial aid awards, and messages.

[Eligibility](#)

Review Financial Aid Holds (which may prevent payment of awards) and document requirements; Display academic progress history.

[Award](#)

View account summary; Review awards; Accept award offers; Display award payment schedule; View loan applications; Review withdrawal information.

[E-Mail University Financial Aid Office](#)

[General Financial Aid](#)

[Financial Aid Application and Information Links](#)

Student Requirements Tab (bwrktrkr.P_DisprTrkReq)

Personal Information Student **Financial Aid**

Search Go




RETURN TO MENU SITE MAP HELP EXIT


Eligibility Requirements for 2009-2010 Financial Aid year 511778033 Suzy8033 S. Laird8
08/21/2009 05:38 pm

Student Requirements Requirement Messages Holds Academic Progress

The following documents which are unsatisfied must be completed in order for your financial aid package to be determined.

Unsatisfied Requirements

Requirement	Status	As of Date	Fund	Source	Term	Instructions
Admitted to a degree program	Established	08/21/2009				
Direct Loan Master Promissory Note	Not Signed	08/21/2009	Federal Direct Stafford Loan			
High School Transcript	Established	08/21/2009		Farmington High School		
Perkins Loan Promissory Note	Established	08/21/2009	Federal Perkins Loan			
Scholarship Thank You Letter	Established	06/23/2009	Çoté Scholarship		Fall 2009-2010	
Scholarship Thank You Letter	Established	08/20/2009	Çoté Scholarship		Spring 2009-2010	

 The Outstanding Requirement link enables you to download the form necessary to complete the specific requirement or transfers you to another page to satisfy the requirement. Select the Requirement Messages Tab for messages pertaining to the above requirements.

Satisfied Requirements

Requirement	Status	As of Date	Fund	Source	Term	Instructions
Federal Student Financial Aid Application	Received and Satisfied	08/21/2009				
Loan Entrance Interview	Received and Satisfied	08/21/2009	Federal Direct Stafford Loan			
SGHE Application and Student Data Form	Received and Satisfied	08/21/2009				

[Select Another Aid Year](#)

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Now, the existing Student Requirements Page is a tab on the Eligibility Page. The **As of Date** (RRRAREQ_STAT_DATE) and **Term** (RRRAREQ_TERM_CODE) fields were added to this page. The **Fund** (RRRAREQ_FUND_CODE) and **Source** (RRRAREQ_SBG_CODE) fields were split into 2 cells. The indicator that displays when Instructions exist is now a Details icon.

The sort order is Requirement Description, Fund Code, SBGI Code, Term Code.

When displaying a promissory note, the **Description**, **URL** and **Instructions** are from the Fund Management Form (RFRMGMT) or the Create and Maintain Funds Form

(ROAMGMT). When displaying the status of a requirement, the new **Long Description** displays. If the **Long Description** is null, the **Description** displays.

A requirement or promissory note is not displayed if the fund (RFRBASE_INFO_ACCESS_IND = 'N') should not display in Self-Service.

A requirement is not displayed if the requirement (RTVTREQ_INFO_ACCESS_IND = 'N') should not display in Self-Service. A requirement is not displayed if the requirement status (RTVTRST_INFO_ACCESS_IND = 'N') should not display in Self-Service.

A requirement is not displayed if it (RRRAREQ_INFO_ACCESS_IND = 'N') should not display in Self-Service.

A promissory note is not displayed if the loan status (RTVLNST_INFO_ACCESS_IND = 'N') should not display in Self-Service. This only applies to Direct Loans (RFRPROM_DL_SEQ_NO is not null).

A promissory note is not displayed if the promissory note (RFRPROM_INFO_ACCESS_IND = 'N') should not display in Self-Service. This only applies to non-Direct Loans (RFRPROM_DL_SEQ_NO is null).

A promissory note is not displayed if the fund (RFRASPC_DISPLAY_PN_IND = 'N') should not have promissory notes displayed.

The new promissory note (RFRASPC_PN_DESC), promissory note URL (RFRASPC_PN_URL), and promissory note instruction (RFRASPC_PN_INSTRUCTIONS) logic has been added to display these fields when appropriate. A promissory note is not displayed if the offered amount for the award is not greater than zero.

A promissory note is not displayed if the School PN Status (RFRPROM_DL_NOTE_STATUS = 'A') should not display in Self-Service. This only applies to Direct Loans (RFRPROM_DL_SEQ_NO is not null).

The original page had a hard-coded link for Requirement Messages. The hard-coded link was removed.

When a URL is associated with a requirement or promissory note, it will open in a new browser window.

Requirement Messages Tab (bwrktmsg.P_DisprTrkMsg)

Personal Information Student **Financial Aid**

Search Go RETURN TO MENU SITE MAP HELP EXIT

Eligibility Requirements for 2009-2010 Financial Aid year 511778033 Suzy8033 S. Laird8
08/21/2009 05:50 pm

Student Requirements **Requirement Messages** Holds Academic Progress

Requirement Messages Heading
Please review all messages associated with your outstanding requirements. Follow the instructions and do what is necessary to satisfy all requirement. Outstanding requirements may prevent financial aid from being awarded and later disbursed.

Messages regarding unsatisfied requirements may be sent to you here. Messages could include a detailed explanation of the outstanding obligation and suggest a means to satisfy the requirement. You can reply to a message via [e-mail](#).

Requirement	Message
Admitted to a degree program	- In order to be eligible for federal student aid, you must first be admitted to a degree program.

If you respond to a message, be sure your web browser displays your correct name and e-mail address. Also be sure to sign any message you send.

The Requirement Messages Page is now a tab on the Eligibility Page.

If the requirement exists multiple times for an applicant (RRRAREQ_FUND_CODE or RRRAREQ_SBGI_CODE is not null), the message for the requirement is only displayed once.

Financial Aid Holds Tab (bwrkhold.P_DisprHold)

Personal Information Student **Financial Aid**

Search Go RETURN TO MENU SITE MAP HELP EXIT

Eligibility Requirements for 2009-2010 Financial Aid year 511778033 Suzy8033 S. Laird8
08/21/2009 05:53 pm

Student Requirements Requirement Messages **Holds** Academic Progress

You have a Financial Aid Hold which will prohibit further processing of your Financial Aid.
You will need to complete the Satisfactory Academic Appeal form and return to the Financial Aid Office for evaluation. The Satisfactory Academic Appeal Review Board conducts meetings every Tuesday at 1:00p.m. Your Appeal form must be submitted prior to 8:00p.m. on Monday to allow the documentation you provide to be properly prepared prior to the Review Board meeting.

A hold may appear on your record to notify you that further action is required of you. For example, a hold may exist if you have yet to submit your parents' W-2 form for income verification. You can view holds that appear on your academic record by selecting the Academic Holds link.

Financial Aid Holds

Description	Reason	Date Posted
Waiting appeal	None Specified	08/21/2009

[Select Another Aid Year](#)

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The Financial Aid Holds Page is now a tab on the Eligibility Page.

Academic Progress Tab (bwrksaph.P_DispSAP)


[Personal Information](#) [Student](#) [Financial Aid](#)

Search [RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

511778033 Suzy8033 S. Laird8
08/21/2009 05:54 pm

[Student Requirements](#) [Requirement Messages](#) [Holds](#) [Academic Progress](#)

Financial Aid Satisfactory Academic Progress Evaluation
Your Financial Aid Satisfactory Academic Progress is evaluated at the end of each semester. Receiving an Incomplete grade or withdrawing from class will have an impact on how your Satisfactory Academic Progress is determined.

 Status of Academic Progress is based on your academic performance for each term that you are enrolled. Progress towards the completion of your program of study is also a factor. Poor academic performance can affect eligibility for federal, state, and institutional financial assistance.

Academic Progress

Status	Last Term Reviewed
Fails All Academic Req.	Spring 2008
Not Yet Reviewed	Fall 2007 (200810)

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The Academic Progress Page is now a tab on the Eligibility Page.

Changed Web Pages


Accept Award Offer Tab (bwrkrhst.P_DisplayTabs)

Award Package for 2009-2010 Financial Aid year

511778033 Suzy8033 S. Laird8
08/21/2009 05:57 pm

General Information | Award Overview | Resources/Additional Information | Terms and Conditions | **Accept Award Offer** | Special Messages

[Print](#)

-  Options for Accept Award Offers include:
1. Accept the full award amount by selecting Accept Full Amount of All Awards.
 2. Choose Decline or Accept for each fund.
 3. Accept a partial amount by selecting Accept and entering the amount in the Accept Partial Amount field.




Award Decision


Fund	Status	Fall 2009-2010	Spring 2009-2010	Total	Accept Award	Accept Partial Amount	Lender
Federal Direct Stafford Loan	Accepted	\$500.00	\$500.00	\$1,000.00			
Federal Pell Grant	Accepted	\$1,338.00	\$1,337.00	\$2,675.00			
Federal Perkins Loan	Accepted	\$500.00	\$500.00	\$1,000.00			
National SMART Grant	Offered	\$1,000.00	\$1,000.00	\$2,000.00	Undecided		
Çoté Scholarship	Accepted	\$250.00	\$250.00	\$500.00			
Total		\$3,588.00	\$3,587.00	\$7,175.00			

Accept Full Amount All Awards

Submit Decision

Unsatisfied Disbursement Requirements

Requirement	Status	As of Date	Fund	Source	Term	Instructions
Admitted to a degree program	Established	08/21/2009				
Direct Loan Master Promissory Note	Not Signed	08/21/2009	Federal Direct Stafford Loan			
High School Transcript	Established	08/21/2009		Farmington High School		
Perkins Loan Promissory Note	Established	08/21/2009	Federal Perkins Loan			
Scholarship Thank You Letter	Established	06/23/2009	Çoté Scholarship		Fall 2009-2010	
Scholarship Thank You Letter	Established	08/20/2009	Çoté Scholarship		Spring 2009-2010	

 The Outstanding Requirement link enables you to download the form necessary to complete the specific requirement or transfers you to another page to satisfy the requirement. Select the Requirement Messages Tab for messages pertaining to the above requirements.

The **As of Date** (RRRAREQ_STAT_DATE) and **Term** (RRRAREQ_TERM_CODE) were added to this page. The **Fund** (RRRAREQ_FUND_CODE) and **Source** (RRRAREQ_SBG_CODE) fields were split into 2 cells. Refer to the Student Requirements Tab for which requirements and promissory notes do not display in Self-Service.

The sort order is **Requirement Description, Fund Code, SBGI Code, Term Code**.

The ability to control the display of the HTML tables has been added. (Refer to the RORMPRM form information in the Banner Financial Aid 8.5 Release Guide or Banner Financial Aid Online Help.) The following Web pages have been modified to allow the ability to control the display of the HTML tables.

- Messages
- Award Payment Schedule
- Award History
- Loan Application History
- Withdrawal Information

2 Requirements by Term Enhancement - Technical



New Web Packages

BWRKELIG Package

Package specification: bwrkelig.sql

Package body: bwrkeli1.sql

This is a new package to control processing of the new Eligibility Requirements Tabbed page in Self-Service.

Changed Web Packages

BWRKAMSG Package

Package specification: bwrkamsg.sql

Package body: bwrkams1.sql

All references to awards were removed. The messages being displayed are the messages maintained on the Applicant Messages (ROAMESG) Form.

The ability to control the display of the HTML tables has been added. (Refer to the RORMPRM form information in the Banner Financial Aid 8.5 Release Guide or Banner Financial Aid Online Help.)

BWRKOLIB Package

Package specification: bwrkolib.sql

Package body: bwrkoli1.sql

F_ProcessUserDefTxt and P_ProcessUserDefTxt were added from BWRKRHST so the code is standardized and can be used by the new Eligibility Requirements tabbed page.

BWRKHOLD Package

Package specification: bwrkhold.sql

Package body: bwrkhol1.sql

This package was modified for changes to the Holds for Aid Year Page.

BWRKLHST Package

Package specification: bwrklhst.sql

Package body: bwrklhs1.sql

RFRBASE_VR_MSG_NO IS NOT NULL was replaced with RFRBASE_INFO_ACCESS_IND = 'Y'.

RTVLNST_INFO_ACCESS_IND = 'Y' was added.

The ability to control the display of the HTML tables has been added. (Refer to the RORMPRM form information in the Banner Financial Aid 8.5 Release Guide or Banner Financial Aid Online Help.)

BWRKPAYS Package

Package specification: bwrkpays.sql

Package body: bwrkpay1.sql

RFRBASE_VR_MSG_NO IS NOT NULL was replaced with RFRBASE_INFO_ACCESS_IND = 'Y'.

RTVLNST_INFO_ACCESS_IND = 'Y' was added.

The ability to control the display of the HTML tables has been added. (Refer to the RORMPRM form information in the Banner Financial Aid 8.5 Release Guide or Banner Financial Aid Online Help.)

BWRKRHST Package

Package specification: bwrkrhst.sql

Package body: bwrkrhs1.sql

This package was modified for changes to the Award Overview Page, the Resources/Additional Information Page, and the Accept Award Offer Page.

BWRKSAPH Package

Package specification: bwrksaph.sql

Package body: bwrksap1.sql

This package was modified for changes to the Academic Progress Page.

BWRKSUMM Package

Package specification: bwrksumm.sql

Package body: bwrksum1.sql

This package was modified for changes to the Financial Aid Status Page.

BWRKTIVW Package

Package specification: bwrktivw.sql

Package body: bwrktiv1.sql

The ability to control the display of the HTML tables has been added. (Refer to the RORMPRM form information in the Banner Financial Aid 8.5 Release Guide or Banner Financial Aid Online Help.)

BWRKTMSG Package

Package specification: bwrktmsg.sql

Package body: bwrktms1.sql

This package was modified for changes to the Requirement Messages Page.

BWRKTRKR Package

Package specification bwrktrkr.sql

Package body: bwrktrk1.sql

This package was modified for changes to the Student Requirements Page.

3 Problem Resolutions



The following is a summary of the problem resolutions included in Banner Financial Aid Self-Service Release 8.5. The detailed description, impact, and resolution information for each problem resolution is delivered in a separate .txt file. The file for this release is named `faidss80500resolutions.txt`.

Object Name	Defect #	Summary
BWRKRHS1.SQL	1-5RHZFT	Special characters in codes cause problems with Fund and Tracking Requirement Message links.
BWRKRHST	1-60NRKC	Budget components display twice on the Award Overview tab of Financial Aid Self Service.
BWRKTIIV	1-6G6IAF	The “Student’s Required Return Amount” on the Withdrawal Information page displays the wrong value.

